



OHIO COURT REPORTERS ASSOCIATION  
*and*  
OCRA CARDINAL FOUNDATION

Annual Business Meeting/Luncheon  
Saturday, March 21, 2026  
12:15 p.m. - 2:00 p.m.  
Columbus Marriott Northwest, Dublin, Ohio

**AGENDA**

Opening Remarks and Outgoing President Presentation  
*Lance Boardman, RDR, CRR, FCRR, 2025-2026 OCRA President*

**OCRA Cardinal Foundation**

- I. Call to Order/Quorum - *Lance Boardman*
- II. Secretary's Report - Approval of Minutes from April 5, 2025 - *Susan Ingraham*
- III. Treasurer's Report - *Janie Blair*
- IV. OCRA Cardinal Reporters - *Allison Kimmel*
- V. Adjournment - *Lance Boardman*

**Ohio Court Reporters Association**

- I. Call to Order/Quorum - *Lance Boardman*
- II. Secretary's Report - Approval of Minutes from April 5, 2025 - *Susan Ingraham*
- III. Treasurer's Report - *Janie Blair*
- IV. Bylaws Amendment - *Sarah Derbin*
- V. NCRA Update - *Kelly Linkowski*
- VI. Nominating Committee Report - *Cindy LaRosa*
- VII. Installation of Officers and Directors of 2026-2027 OCRA Board - *Kelly Linkowski*
- VIII. 2026-2027 President Address - *Lin Riffle*
- IX. Closing Remarks and Adjournment - *Lance Boardman*

## Nominating Committee Report

Pursuant to Article IX, Section 2(D) of the Ohio Court Reporters Association Constitution and Bylaws, presented for your consideration is the 2026-2027 Slate of Officers and Directors.

President-Elect: Kim Falgiani, RDR, CRR, CRC - *Warren*

Vice President: Denise Munguia, RDR, CRR, CRC - *North Olmsted*

Secretary: Susan Ingraham, RPR - *Celina*

Treasurer: Janie Blair, RPR, CRR - *Miamisburg*

### STATE DIRECTORS

Angela Cugini, RPR - *Brecksville*

Marty Hyland, RMR - *Cincinnati*

Stacey Kiprotich, RMR, CRR - *Ottawa Hills*

Cherie Russell - *Delaware*

Pursuant to the Constitution and Bylaws, 2025-2026 President, Lance Boardman, RDR, CRR - *Fairview Park*, becomes Immediate Past President, and 2025-2026 President Elect, Lin Riffle, RDR, CRR, CRC - *Columbus*, automatically assumes the office of President.

Respectfully submitted,

Cindy LaRosa, M.S., RPR, CRI  
2025-2026 Immediate Past President  
2025-2026 Nominating Committee Chair

**Ohio Court Reporters Association Cardinal Foundation  
Balance Statement as of March 10, 2026**

<b>ASSETS</b>	
Current Assets	
Huntington	11,202.13
Undeposited Revenue	0.00
<b>Total Assets</b>	
<b>EXPENSES</b>	
Outstanding Expenses	(0.00)
<b>TOTAL OPERATING REVENUE/ASSETS</b>	<b>\$11,202.13</b>

**Ohio Court Reporters Association  
Balance Statement as of March 10, 2026**

<b>ASSETS</b>	
Current Assets	
Huntington	28,753.66
PayPal	1,103.71
Undeposited Revenue	2,200.00
<b>Total Assets</b>	
<b>EXPENSES</b>	
Outstanding Expenses	(22,500.00)
<b>TOTAL OPERATING REVENUE/ASSETS</b>	<b>\$9,557.37</b>

**Ohio Court Reporters Association  
Membership Report as of March 10, 2026**

		<i>Last year (3/2025)</i>
Current Professional Members	112	108
Current Associate Members	1	4
Current Student Members	23	22
Current Retired Members	5	5
Current 1st Year Reporter Members	0	0
Current Honorary Members	8	8
<b>TOTAL CURRENT MEMBERS</b>	<b>149</b>	<b>147</b>
Lapsed Reporters 2025-2026	22	30
Lapsed Associates 2025-2026	3	4
Lapsed Students 2025-2026	0	10
Lapsed Retirees 2025-2026	1	3
Nonmembers	299	330
<b>TOTAL POTENTIAL MEMBERS</b>	<b>325</b>	<b>377</b>
<b>TOTAL ESTIMATED OHIO PROFESSIONALS</b>	<b>474</b>	<b>524</b>

**OHIO COURT REPORTERS ASSOCIATION CARDINAL FOUNDATION  
2025 Annual Business Meeting Minutes**

Cleveland Marriott East, Warrensville Heights, Ohio - April 5, 2025

**Call to Order**

Cindy LaRosa called the meeting of the Ohio Court Reporters Association Cardinal Foundation to order at 12:57 p.m. A quorum was present.

**Approval of Minutes**

Kim Falgiani asked for any corrections or additions to the minutes from the April 6, 2024 OCRA Cardinal Foundation Business Meeting. Hearing none, the minutes were approved as published. *{Moved by Marty Hyland, seconded by Susan Coots, and approved to accept the April 6, 2024 OCRA Cardinal Foundation Business Meeting minutes.}*

**Financial Report**

Janie Blair presented the Treasurer's report: As of March 28, 2025, total OCRA Cardinal Foundation operating revenue/assets: \$7,072.88. *{Moved by Kim Falgiani, seconded by Susan Coots, and approved to accept the financial report of the OCRA Cardinal Foundation.}*

**Cardinal Reporters**

Allison Kimmel recognized one new 50-year, four new 40-year, and three new Cardinal Reporters for 2025.

**Adjournment**

Without objection, the OCRA Cardinal Foundation 2025 Business Meeting adjourned at 1:05 p.m.

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**OHIO COURT REPORTERS ASSOCIATION  
2025 Annual Business Meeting Minutes**

Cleveland Marriott East, Warrensville Heights, Ohio - April 5, 2025

**Call to Order**

Cindy LaRosa called the Business Meeting of the Ohio Court Reporters Association to order at 1:05 p.m. A quorum was present.

**Approval of Minutes**

Kim Falgiani asked for any corrections or additions to the minutes from the April 6, 2024 OCRA Business Meeting. Hearing none, the minutes were approved as published. *{Moved by Lisa Conley Yungblut, seconded by Marty Hyland, and approved to accept the April 6, 2024 Ohio Court Reporters Association Business Meeting minutes.}*

**Financial Report**

Janie Blair presented the Treasurer's Report: As of March 28, 2025, total Ohio Court Reporters Association operating revenue/assets: \$18,540.67. *{Moved by Tracy Coleman, seconded by Tammy McGhee, and approved to accept the financial report of the Ohio Court Reporters Association.}* Discussion occurred relating to the need to derive greater revenue for OCRA.

**Continuation of Ohio Court Reporters Association 2025 Annual Business Meeting Minutes**  
Cleveland Marriott East, Warrensville Heights, Ohio - April 5, 2025

**Student Scholarships**

Allison Kimmel presented the 2025 Student Scholarships to:

Sue Terry Technology at Your Fingertips Student Scholarship, \$1,000, *Cindi Lynch*  
Rosalie Stevens Student Scholarship, \$1,000, *Kelsey Reed*

**Membership Awards**

Allison Kimmel presented the 2025 OCRA Membership Awards to:

Special Award, *James A. Miller*  
Legislative Award, *Douglas C. Bettis*  
Glenn W. Stiles Jr. Distinguished Service Award, *Susan L. Coots*

**Honorary Membership**

Yolanda Walton presented Honorary Member status to *Douglas Ackerman, FAPR, RPR(Ret.)*

**NCRA Update**

Cindy Isaacsen, NCRA President-Elect, presented an update on NCRA and its activities.

**Nominating Committee Report**

Susan Coots presented the 2025-2026 slate of officers and directors: President-Elect, Lin Riffle; Vice President, Kim Falgiani; Secretary, Susan Ingraham; Treasurer, Janie Blair; State Directors, Donnalee Cotone, Marty Hyland, Cherie Russell, and Veronica Williams. Pursuant to the Constitution and Bylaws, Lance Boardman automatically assumes the office of President and Cindy LaRosa becomes Immediate Past President. *{Moved by Yolanda Walton, seconded by Sarah Nageotte, and approved to close the nominations and approve the slate of candidates.}*

**Installation of Officers and Directors for the 2025-2026 Board of Directors**

Cindy Isaacsen, NCRA President-Elect, installed the officers and directors of the 2025-2026 OCRA Board of Directors. Susan Coots, Ann Ford, and Ilene While were recognized and thanked for their expiring service on the OCRA Board.

**2025-2026 President Address**

New OCRA President Lance Boardman was recognized. Cindy LaRosa presented Lance Boardman with his OCRA President's gavel. President Lance Boardman provided an inspirational presidential address and outlined the goals he has for OCRA and the profession's future.

**Adjournment**

Cindy LaRosa provided closing remarks. Without objection, the 2025 Ohio Court Reporters Association Business Meeting adjourned at 1:59 p.m.