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Past President of MAPCR
TRANSCRIPTS VS. DICTIONARY
Most reporters edit to produce transcripts.

True or False?
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| SOME PARTS ARE NEITHER PREFIX NOR SUFFIX |
| :---: |
| MOD - spasmodic, modernize, commode |
| GOL - golly, hypergolic, Mongolian |
| DACT - didactic, redacted, dactyl |

## SOME PARTS ARE NEITHER PREFIX NOR SUFFIX

TAL - capital, tally, crystal, talent
TANT - distant, instant, tantalize, blatant

STEAD - instead, steadfast, homestead

BOL - symbol, bolster, embolus, diabolic
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ENTERING WORD PIECES RESULTS IN... Better translation!

How do I know? l've been doing it this way for over 20 years.

Over 200 reporters in the last 2 years can attest that it works.


WHAT DO WE DO WHEN WE SEE THESE?

perform / -APBGS adver / TRAOEUZing op / RAEUBGZ take / TPR-G moe / sayic
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| WHAT WE SHOULD BE DOING... |  |
| :--- | :--- |
|  |  |
| perform / -APBGS | ^ance |
| adver / TRAOEUZing | ^tize or tries or ties |
| op / RAEUBGZ | ^ration or rakes |
| take / TPR-G | ^ing from (stacking) |
| moe / sayic | saic (then mosaic) |
|  |  |
|  |  |


|  | THESE WORD PARTS ARE IN... |
| :--- | :--- |
| ^ance | valance, balance, penance |
| $\wedge$ tize | monetize, baptize, privatize |
| $\wedge$ ration | migration, liberation, operation |
| $\wedge_{\text {ing }}$ from | taking from, walking from |
| ^saic | prosaic, pharisaic, photomosaic |
|  |  |
|  |  |

## LEARNING TO EDIT EFFECTIVELY

## This may be a $180^{\circ}$ from how you edit now.

 It will increase productivity.It is guaranteed to improve your translation rate. It will save you oodles of time.

It's time to stop counterproductivity!

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## SADA

1. Search for untranslates
2. Ask yourself "What is this supposed to be? Can it be anything else?"
3. Define the SINGLE untrans by itself
4. Add with surrounding outlines if needed

WHAT DO WE DO WHEN WE SEE THESE?

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| WHAT WE SHOULD BE DOING... |  |
| :--- | :--- |
| TPHAOUM / rate | nume |
| visit / TAITION | ^tation |
| TPRAEUPBLed | frame |
| SKRUL / TUR | skull / ^ture |
| InSREUSible | vis |
|  |  |
|  |  |



DO NOT DEFINE AS PREFIXES OR SUFFIXES! DEFINE JUST AS WORDS
There are many word parts that will be entered as stand-alones
Not defined as a prefix
Not defined as a suffix
Contrary to what you may have been taught, this is OKAY!

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As a boomer /RAPBGer who grew up in the midwest and returned to the heard land after a so /SKWRURPB on the west coast l've missed living near an on shun. I miss taking long TKRAOEUFG along the coastal highway /W-S the sight of water /EBGS tending to the /HOR/SWROPB. I his walking a littl beach WPH Sand stre timg for miles. And lo miss the aste see side as the tide. THAUFRPBGly the upper mid west has the TKPRAEFT lakes which are as close to oceans as you can get without /SALT water /T-FPLT most oceanic stretch of all is the largest lake completely / W*PB U.S. boreders.

As a boomeranger who grew up in the midwest and returned to the heard land after a so journ on the west coast l've missed living near an on shun. I miss taking long driving along the coastal highways with the sight of water extending to the hor l. And miss a litte bee side les. And I miss the litle see side co munities where time eems to move as slowly as ich . Hankuly the upper mid an get without salt water. The most cceanic stretch of all is here thing stips of the Michigan mitten mettlake Michig the largest lake completely within U.S. boreders.
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As a boomeranger who grew up in the Midwest and returned to the heard land after a sojourn on the west coast l've missed living near an ocean. I miss taking long driving along the coastal highways with the sight of water extending to the mizes. And I miss the littleng beaches where sand stretching for miles. And I miss the little see side communities where tim Midwo has the slas which as close to oceans yidwest has the grea lakes which are as close to oceans as is where the fingertips of the Michigan mitten meet $L$ ake Michigan the largest lake completely within US. borders.
Michigan the largest lake completely within U.S. borders.


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## FEATURES OF DJ

Enter up to 1,000 entries in one hour You provide ONLY the steno outlines Stroke each entry numerous ways
The dictionary you build can be kept separate or can be merged into your own main dictionary
NEWI Definition link to available words on MerriamWebster!


## 5 THINGS TO IMPROVE YOUR REALTIME!

1. Learn to Edit FOR Your Dictionary vs. a Transcript!

Refer a friend to watch what you've just learned! Log on to www.bridgescourtreporting.com and click on Webcasts. One hour, 0.1 CEU, and $\$ 37$ Iater you'll possess information that you have NEVER been taught before. Best of all, this will help improve your realtime without one theory change!
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## 5 THINGS TO IMPROVE YOUR REALTIME!

2. Earn PDCs by using Dictionary Jumpstart!

Five of our eight modules have PDC-earning potential. Better your dictionary, decrease editing time, improve realtime and earn PDCs! While entering up to 1,000 entries per hour, you'll see why it's the easiest, fastest way to rev up your dictionary!
www.dictionaryjumpstart.com
3. Enter Prefixes and Suffixes into Your Dictionary!

Enter Prefixes and Suffixes into your dictionary. Write "cat" or "dog" with each prefix and suffix and define those that aren't connecting. Build thousands of words on the fly with prefix/root word/suffix writing!

## 5 THINGS TO IMPROVE YOUR REALTIME!

4. Learn What Your Software Can Do For You!

Your CAT software may be able to make your realtime writing BETTER and EASIER! But if you don't stay current in your support contract and attend seminars, you can't stay up-to-date. Invest in YOURSELF and your career! The time you save producing a transcript can lead to more YOU time It's truly a win-win!

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5 THINGS TO IMPROVE YOUR REALTIME!
5. Submit a FREE Realtime Evaluation!

Log on to www.EduCAPTION.net
Click on Realtime Fitness Online.
Click Online Training.
Click Get Started!
Write the Coast file ONE time at 140 wpm and send your UNEDITED file to CM@EduCAPTION.net. You'll receive feedback to better your realtime skills!


## WHY CHOOSE EDUCAPTION TRAINING?

1. FREE version of DJ related to your training choice
2. Individual review of weekly assignments with comprehensive feedback.
3. Job placement when you're ready to go on air!
4. FREE Accountability Hour last Monday of the month
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